THE STATE OF TEXAS)
:
COUNTY OF WINKLER)

On this the 14th day of April, 2014, the Commissioners' Court of Winkler County, Texas, met in Regular Term of Court at the Courthouse in Kermit, Texas, with the following members present, to-wit:

Bonnie Leck County Judge

Billy Stevens Commissioner, Precinct No. 1

Robbie Wolf Commissioner, Precinct No. 2

Randy Neal Commissioner, Precinct No. 3

Billy Ray Thompson Commissioner, Precinct No. 4

Pam Greene Chief Deputy County Clerk

and Ex-Officio Clerk of Commissioners' Court

constituting the entire Court, at which time the following among other proceedings were had:

At 9:00 o'clock A.M. Judge Leck called the meeting to order and asked for matters of business from the audience.

A motion was made by Commissioner Stevens and seconded by Commissioner Wolf to approve request of City of Kermit for assistance with the initial clearing of and rough leveling of Cemetery expansion site, with the City of Kermit to make a One Call regarding digging; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to table receiving Hospital Board of Control report from John Clark, Winkler County Memorial Hospital Administrator, and reviewing Financial Information and Monthly Reports from Winkler County Memorial Hospital; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to table approving line item transfer(s), budget amendment(s) and salary schedule change(s) for Winkler County Memorial Hospital: which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve Resolution declaring April, 2014 as "Child Abuse Prevention and Awareness Month" in Winkler County; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

PROCLAMATION

2014 CHILD ABUSE PREVENTION AND AWARENESS MONTH

WHEREAS, children are the embodiment of dreams and aspirations for the future and, as such, deserve to grow and develop in nurturing environments, free from fear and victimization; and

WHEREAS, child abuse is a tragic problem in our society, a problem that we must be relentless in eliminating through awareness and action. Even one abused child is too many. In 2012, an estimated 1,640 children died from abuse and neglect in the United States. Nearly 200,000 children in Texas are reported as abused or neglected every year. Never should we fail in our responsibility to work toward ensuring an excellent quality of life for our young people; and

WHEREAS, countless groups across the state come together to increase awareness of this issue and seeking to create a safe, happy and healthy life for all of Texas' children. Prevention and effective enforcement require that we also make a difference as individual citizens by immediately reporting to the appropriate authorities suspicions of child abuse and child neglect.

NOW, THEREFORE, WE, THE WINKLER COUNTY COMMISSIONERS' COURT do hereby proclaim April, 2014 as "CHILD ABUSE PREVENTION AND AWARENESS MONTH" for an education campaign to raise awareness of this and the many other important issues essential to the prevention and increased alertness to the problem of child abuse. We encourage all citizens of Winkler County to remain forever mindful that our children are our future. Let us remain committed to giving them every opportunity to live free from victimization so that they may mature into successful adults.

THEREFORE, IN OFFICIAL RECOGNITION WHEREOF, we, the undersigned do hereby affix our signatures this 14th day of April, 2014.

> Bonnie Leck Winkler County Judge

Commissione

Commissioner, Precinct 3

Robbie Wolf

Commissioner, Precinct 2

Billy Ray Thompson Commissioner, Precinct 4

ATTEST:

A motion was made by Commissioner Thompson and seconded by Commissioner Neal to approve Resolution declaring Friday, April 25, 2014 as Arbor Day in Winkler County; which motion became an order of the Court upon the following vote:

Commissioners Stevens, Wolf, Neal and Thompson Ayes:

None Noes:



PROCLAMATION

ARBOR DAY APRIL 25, 2014

WHEREAS.

in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the

planting of trees; and

WHEREAS.

this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS.

Arbor Day is now observed throughout the nation and the

world; and

WHEREAS,

trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen,

and provide habitat for wildlife; and

WHEREAS,

trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood

products; and

WHEREAS,

trees in our cities increase property values, enhance the economic vitality of business areas, and beautify

community; and

WHEREAS.

trees, wherever they are planted, are a source of joy and

spiritual renewal.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners' Court of Winkler County, Texas does hereby proclaim, Friday, April 25, 2014 as

in Winkler County, and we urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and $\ \ \,$

BE IT FURTHER RESOLVED, that the Commissioners' Court urges all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

THEREFORE, IN OFFICIAL RECOGNITION WHEREOF, we, the undersigned do hereby affix our signatures this the $14 \, \mathrm{th}$ day of April, 2014.

Bonnie Leck

Winkler County Judge

STLLY Bay Thompson Commissioner, Precinct 4

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve request of Kermit Chamber of Commerce to use available areas of County Park in Kermit, including pavilion and excluding swimming pool, on Thursday and Friday, July 03-04, 2014 for Fourth of July celebration; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve request of Corina Chavez to use Recreation Center at County Park in Kermit on Sunday, April 20, 2014 for Easter dinner; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve request of Cynthia Venegas to use Recreation Center at County Park in Kermit on Saturday, July 19, 2014 for family reunion; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Wolf and seconded by Commissioner Stevens to approve request of Brotherhood of the 74 to use field at County Park in Wink for softball tournament on Saturday and Sunday, May 03-04, 2014 for benefit for Gary Inskeep; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

At this time the Court heard presentation of Annual Audit of County Jail's Commissary Operations and Inmate Trust Account for period of January 01, 2013 through December 31, 2013.

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve Resolution adopting County Investment Policy effective April 14, 2014; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

WINKLER COUNTY

INVESTMENT POLICY

EFFECTIVE APRIL 14, 2014

I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

General Statement

This policy serves to satisfy the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256, Subchapters A&B to define and adopt a formal investment policy. See attachment A: Resolution to Adopt Investment Policy. This policy will be reviewed and adopted by resolution at least annually.

Funds Included

This investment policy applies to all financial assets of all funds of the County of Winkler, Texas, at the present time and any funds to be created in the future and any other funds held in custody by the County Treasurer, unless expressly prohibited by law or unless it is in contravention of any depository contract between Winkler County and any depository bank.

County's Investment Officer

In accordance with Sec. 116.112(A), Local Government Code and/or Chapter 2256, Sec. 2256.005(f) and (g), the County Auditor, under the direction of the Winkler County Commissioners Court, may invest County funds that are not immediately required to pay obligations of the County. The Commissioners Court shall designate by resolution one or more officers or employees as investment officer.

If the investment officer has a personal business relationship with an entity - or is related within the second degree by affinity or consanguinity to an individual - seeking to sell an investment to the county, the investment officer must file a statement disclosing that personal business interest - or relationship - with the Texas Ethics Commission and the Commissioners Court.

Quality, Capability and Training of Investment Officer

It is the County's policy to provide training required by the Public Funds Act, Sec. 2256.008 as follows:

- (1) the investment officer shall attend at least one training session relating to the officer's responsibilities within 12 months after assuming duties.
- (2) the investment officer is required to attend a training session not less than once in a two-year period and receive not less than 10 hours of instruction relating to investment responsibilities from an independent source approved by the Commissioners Court or a designated investment committee advising the investment officer as provided for in the investment policy of the local government. See Attachment E, Certification of Training Statement.

Winkler County Investment Policy Effective April 14, 2014

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II. INVESTMENT OBJECTIVES

General Statement

Funds of the County will be invested in accordance with federal and state laws, this investment policy and written administrative procedures. The County will follow investment strategies appropriate to each type of fund that are adopted by Commissioners Court resolution. See Attachment B: Resolution to Adopt Investment Strategies Per Type of Fund.

Safety Maintenance of Adequate Liquidity

Winkler County is concerned about the return of its principal; therefore, safety of principal is a primary objective in any investment transaction.

The County's investment portfolio must be structured in conformance with an asset/liability management plan which provides for liquidity necessary to pay obligations as they become due.

Diversification

It will be the policy of Winkler County to diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the County shall always be selected that provide for stability of income and reasonable liquidity.

Yield

It will be the objective of the County to earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing investment of public funds.

Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return of interest. When the County has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by the county is one (1) year with the exception of \$1,000,000.00 of fund balance that may have a maximum allowable stated maturity of (2) two years.

Investment Strategies

In accordance with the Public Funds Investment Act, a separate written investment strategy will be developed for each of the funds under Winkler County's control. Each strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal:
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio;

Winkler County Investment Policy Effective April 14, 2014

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- (6) yield; and
- (7) maturity restrictions.

Attachment C includes investment strategies for all funds. In accordance with the Public Funds Investment Act, investment strategies will be reviewed and adopted by resolution at least annually.

Winkler County Investment Policy Effective April 14, 2014

III. INVESTMENT TYPES

Authorized

The Winkler County Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law:

- Obligations of, or guaranteed by, governmental entities:
 - obligations of the United States or its agencies and instrumentalities; (1)
 - direct obligations of this state or its agencies and instrumentalities;
 - (2) (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities.
- Certificates of deposit if issued by a state or national bank, which has its main office or a branch B. office in this state and is:
 - guaranteed or insured by the Federal Deposit Insurance Corporation;
- Eligible investment pools (as discussed in the Public Funds Investment Act, Sec. 2256.016-2256.019) if the Commissioners Court by resolution authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by the Public Funds Investment Act. A county by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchase with its local funds.

The settlement of all transactions, except investment pool funds and mutual funds, are on a delivery versus

Prohibited

The Winkler County Investment Officer will not use any investment not enumerated above.

IV. INVESTMENT RESPONSIBILITY AND CONTROL

Investment Institutions Defined

The Winkler County Investment Officer shall invest County funds with any or all of the following institutions or groups consistent with federal and state law and the current Depository Bank contract:

- Depository Bank;
- Other state or national banks domiciled in Texas that are insured by FDIC; (2)
- Public funds investment pools; Texpool or (3)
- Saving & Loans domiciled in Texas that are insured by FDIC; (4)
- State and Federal Credit Unions domiciled in Texas that are insured by National Credit Union Share (5) Insurance Fund.

Standards of Operations

The County Auditor/Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program, consistent with this investment policy.

Winkler County Investment Policy Effective April 14, 2014

Audit Control

The Winkler County Commissioners Court, at a minimum, will have an annual financial audit of all county funds and reports prepared by the investment officer by an independent auditing firm, as well as a compliance audit of management controls on investments and adherence to the entity's established investment policies. The results of the audit shall be reported to the Commissioners Court.

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- (1) the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- (2) whether the investment decision was consistent with the written investment policy of the entity.

Acknowledgement of Receipt and Review of Winkler County's Investment Policy

A written copy of Winkler County's Investment Policy shall be presented to all business organizations engaged in any investment transactions with Winkler County. The business organization shall execute a written instrument in a form acceptable to Winkler County and the business organization stating that:

- (1) the business organization has received and reviewed Winkler County's Investment Policy
- (2) acknowledge that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between Winkler County and the organization that are not authorized by the entity's investment policy. The acknowledgement must be signed by a "Qualified Representative" which means a person who holds a position with the business organization, who is authorized to act on behalf of the business organization, and who is one of the following:
- (A) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- (B) for an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool.

See Attachment F which is the Acknowledgement of Receipt and Review of Winkler County's Investment Policy.

Winkler County Investment Policy Effective April 14, 2014

V. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

Monthly Report

At least monthly, the investment officer shall prepare and submit to the Commissioners Court a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the county on the date of the report:
- (2) be prepared jointly by all investment officers of the county;
- (3) be signed by each investment officer of the county;
- (4) contain a summary statement, prepared in compliance with generally accepted accounting principles, of each pooled fund group that states the:
 - (A) beginning fair market value for the reporting period;
 - (B) additions and changes to the fair market value during the period;
 - (C) ending fair market value for the period; and
 - (D) fully accrued interest for the reporting period;
- (5) state the book value and fair market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- (6) state the maturity date of each separately invested asset that has a maturity date;
- (7) state the account or fund or pooled group fund in the county for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the county as it relates to:
 - (A) the investment strategy expressed in the county's investment policy; and
 - (B) relevant provisions of this chapter.

Fair Market Value will be quoted using the Wall Street Journal dated the last day of the month of the report

Notification of Investment Changes

It shall be the duty of the County Investment Officer of Winkler County, Texas to notify the Winkler County Commissioners Court of any significant changes in current investment methods and procedures prior to their implementation.

Noted Changes to Investment Policy

In accordance with Sec. 2256.005(e) the Investment Policy so adopted shall record any changes made from the policy previously adopted. Noted changes to Winkler County's Investment Policy, effective February 22, 2010 are as follows:

Changes to III-Investment Types (B) Certificates of Deposit

Winkler County Investment Policy Effective April 14, 2014

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VI. INVESTMENT COLLATERAL AND SAFEKEEPING

Collateral or Insurance

The Winkler County Investment Officer shall insure that all county funds are fully collateralized or insured consistent with federal and state law and the current Bank Depository Contract.

Safekeeping
All purchased securities shall be held in safekeeping by the County, or a County account in a third party financial institution, or with the Federal Reserve Bank.

All certificates of deposit, insured by the FDIC, purchased outside the Depository Bank shall be held in safekeeping by either the County or a County account in a third party financial institution.

All pledged securities by the Depository Bank shall be held in safekeeping by the County, or a County account in a third party financial institution, or with a Federal Reserve Bank.

Winkler County Investment Policy Effective April 14, 2014

VII. NON-COUNTY FUNDS

The Tax Assessor/Collector, County Clerk and District Clerk funds fall into this category. These funds are not considered funds that belong to county but could be considered a liability for the County. All funds will be invested in compliance with the Public Funds Investment Act and the County's Investment Policy except when a court order is issued to follow a different procedure.

Tax Assessor/Collector

County funds are invested to enhance investment return for the County before the funds are receipted by the County. State funds in the custody of the Tax Assessor/Collector may be invested before remitting to the State.

County Clerk Trust Funds

County Clerk Trust funds are received by court order from either Commissioners Court, County Courts at Law or County Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the County Courts and County Courts at Law prior to disbursement of the funds.

District Clerk Trust Funds

District Clerk Trust funds are received by court order from the District Courts. These funds must be deposited in the County depository and then invested according to the court orders. A court order is required from the District Courts prior to the disbursement of the funds.

Winkler County Investment Policy Effective April 14, 2014

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ATTACHMENT E:

CERTIFICATION OF TRAINING

I, JEANNA WILLHELM, HEREBY CERTIFY THAT AS WINKLER COUNTY'S INVESTMENT OFFICER, I RECEIVED INVESTMENT TRAINING AS REQUIRED BY SECTION 2256.008(a) OF THE PUBLIC INVESTMENT ACT ON JUNE 27, 2013 AT THE 2013 CONFERENCE OF THE COUNTY INVESTMENT ACADEMY.

Jeanna Willhelm, County Auditor

4/3/14 Date

ATTACHMENT: A

WINKLER COUNTY INVESTMENT POLICY

A RESOLUTION

THE STATE OF TEXAS

COUNTY OF WINKLER

BE IT RESOLVED that the Winkler County Commissioners' Court convened on the 14th day of April, 2014, in the Commissioners' Courtroom in the Winkler County Courthouse in Kermit, Texas with the following members present:

Bonnie Leck, County Judge Presiding Billy Stevens, Commissioner Precinct One Robbie Wolf, Commissioner Precinct Two Randy Neal, Commissioner Precinct Three Billy Ray Thompson, Commissioner Precinct Four

Being five members present and among other proceedings, had the following order passed:

WHEREAS, it is required that the Winkler County Commissioners' Court adopt a County Investment Policy in accordance with the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256, Subchapters A & B.

BE IT ORDERED, ADJUDGED AND DECREED by the Winkler County Commissioners' Court that the Commissioners' Court adopt the Winkler County Investment Policy effective the 14th day of April, 2014.

WHEREFORE, on the motion of <u>Commissioner Neal</u> and seconded by issioner Stevens, the members of the Winkler County Commissioners' court <u>Commissioner Stevens</u>, the members of approved this resolution on this the 14th day of April, 2014

Bonnie Leck, Winkler County Judge

Commissioner Precinct Three

Robbie Wolf

Ray Thompson Commissioner Precinct Four

Shethelin Reed Shehl Reed County Clerk
by Farm Greene, deputy

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve Resolution adopting County Investment Strategy effective April 14, 2014; which motion became an order of the Court upon the following vote:

Commissioners Stevens, Wolf, Neal and Thompson Ayes:

Noes: None

ATTACHMENT: B

WINKLER COUNTY INVESTMENT STRATEGY

A RESOLUTION

THE STATE OF TEXAS

COUNTY OF WINKLER

BE IT RESOLVED that the Winkler County Commissioners' Court convened on the 14th day of April, 2014, in the Commissioners' Courtroom in the Winkler County Courthouse in Kermit, Texas with the following members present:

Bonnie Leck, County Judge Presiding Billy Stevens, Commissioner Precinct One Robbie Wolf, Commissioner Precinct Two Randy Neal, Commissioner Precinct Three Billy Ray Thompson, Commissioner Precinct Four

being five members present and among other proceedings, had the following order passed:

WHEREAS, it is required that the Winkler County Commissioners' Court adopt a County Investment Strategy in accordance with the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256, Subchapters A & B.

BE IT ORDERED, ADJUDGED AND DECREED by the Winkler County Commissioners' Court that the Commissioners' Court adopt the Winkler County Investment Strategy effective the 14th day of April, 2014.

WHEREFORE, on the motion of <u>Commissioner Neal</u> and seconded by <u>Commissioner Thompson</u>, the members of the Winkler County Commissioners' Court approved this resolution on this the 14th day of April, 2014.

Bonnie Leck, Winkler County Judge

Billy Stevens

Ramdy Neal

Commissioner Precinct Three

Shethelia Reed

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Snethella Reed. County Clerk Robbie Wolf
Commissioner Precinct Two

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Billy Ray Thompson
Commissioner Precinct Four

ATTACHMENT; C

WINKLER COUNTY

INVESTMENT STRATEGY

The County of Winkler maintains a portfolio which utilizes one specific investment strategy that is designed to address the unique characteristics of the operating fund represented in the portfolio.

Investment strategies for operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity dates of each security. The \$3,000,000.00 fund balance that may have a maximum allowable stated maturity of (2) years is excluded from this calculation.

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve Resolution designating County Auditor as County Investment Officer effective April 14, 2014; which motion became an order of the Court upon the following vote:

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04-14-2014

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

ATTACHMENT D:

WINKLER COUNTY INVESTMENT OFFICER

A RESOLUTION

THE STATE OF TEXAS

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COUNTY OF WINKLER

BE IT RESOLVED that the Winkler County Commissioners' Court convened on the 14th day of April, 2014, in the Commissioners' Courtroom in the Winkler County Courthouse in Kermit, Texas with the following members present:

Bonnie Leck, County Judge Presiding Billy Stevens, Commissioner Precinct One Robbie Wolf, Commissioner Precinct Two

Randy Neal, Commissioner Precinct Three Billy Ray Thompson, Commissioner Precinct Four

Being five members present and among other proceedings, had the following order passed:

WHEREAS, it is required that the Winkler County Commissioners' Court designate a County Investment Officer in accordance with the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256, Subchapters A & B.

BE IT ORDERED, ADJUDGED AND DECREED by the Winkler County Commissioners' Court that the Commissioners' Court designated the County Auditor as the County Investment Officer. The County Auditor, under the direction of the Winkler County Commissioners' Court and the Winkler County Investment Committee, may invest funds only within the scope of the Winkler County Investment Policy adopted by the Winkler County Commissioners' Court effective the 14th day of April 2014

WHEREFORE, on the motion of <u>Commissioner Neal</u> and seconded by <u>Commissioner Stevens</u>, the members of the Winkler County Commissioners' Court approved this resolution on this the 14th day of April, 2014.

Bonnie Leck, Winkler County Judge

Billy Stevens Commissioner Precinct One

commissioner Precinct One

Commissioner Presingt Three

Commissioner Precinct Three

STOCHOUGH

ATTEST.

Billy Ray Thompson
Commissioner Precinct Four

Commissioner Precinct

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04-14-2014

ATTACHMENT E:

CERTIFICATION OF TRAINING

I, JEANNA WILLHELM, HEREBY CERTIFY THAT AS WINKLER COUNTY'S INVESTMENT OFFICER, I RECEIVED INVESTMENT TRAINING AS REQUIRED BY SECTION 2256.008(a) OF THE PUBLIC INVESTMENT ACT ON <u>JUNE 27, 2013</u> AT THE 2013 CONFERENCE OF THE COUNTY INVESTMENT ACADEMY.

Jeanna Willhelm, County Auditor

//3/// Date

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to accept funds in the amount of \$2,901.25 from Texas Comptroller of Public Accounts for Texas Department of Agriculture 2014 Home-Delivered Meals Grant for home-delivered meal program and approve expenditure of said funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Thompson and seconded by Commissioner Neal to accept premium refund in the amount of \$811.00 from Texas Association of Counties for 2013 workers' compensation coverage, with said fund to be returned to insurance line item; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

Following discussion regarding opening/closing dates for swimming pools, a motion was made by Commissioner Neal and seconded by Commissioner Thompson that the opening/closing dates for the Kermit pool would be June 11, 2014 and August 17, 2014 and the opening/closing dates for the Wink pool will be decided at a later date when weather is warm enough; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Wolf and seconded by Commissioner Stevens to approve request of Commissioner, Precinct No. 2, for concrete work to construct picnic table at County Park in Wink in the approximate amount of \$7,200.00 from committed Wink Park table fund; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve request of County Judge for furniture for work/conference area in the approximate amount of \$4,000.00 from committed equipment building and Courthouse funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

| Number Description | Each | Total |
|--|-----------|------------|
| 1 Oval Solid Oak Conference Table w/base | \$ 754.00 | \$ 754.00 |
| 6 Solid Oak Conference Chair w/casters | \$ 249.00 | \$1,494.00 |
| 1 Machine/Refreshment Stand | \$ 299.00 | \$ 299.00 |
| 2 2 drawer lateral files | \$ 234.00 | \$ 468.00 |
| 1 Delivery Charge | \$ 841.90 | \$ 841.90 |
| , , | | \$3,856.90 |

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve request of Chief Adult Probation Officer to amend the Probation Evaluation Fund budget; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None



109TH JUDICIAL DISTRICT WINKLER COUNTY COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT

401 S. Pine • P.O. Box 822 Kermit, Texas 79745 • (432) 586-6217

Eric R. De Anda Director

"Consider for approval request of Chief Adult Probation Officer to amend the Probation Evaluation Fund Budget."

Probation Evaluation Fund

52-223-180 Equipment

\$950.00

\$350.00 > Set of Running Boards for Probation Truck from West Texas Off Road Center.

\$600.00 > (1) Intoximeter & Disposable Mouthpieces purchase from GALLS.

52-223-130 Supplies

\$300.00

\$300.00 > (2) 5 Gallon Buckets of Paint Purchase from ACE Hardware Store.

A motion was made by Commissioner Wolf and seconded by Commissioner Stevens to receive Quarterly Report from Winkler County Safety Committee for first quarter ended March 31, 2014; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

QUARTERLY REPORT OF THE WINKLER COUNTY ACCIDENT PREVENTION PROGRAM QUARTER ENDING MARCH 31, 2014

<u>Committee Members:</u> Randy Neal, Co-Coordinator Dana Shipley Robbie Wolf, Co-Coordinator

Walter Roberts Don Kapka Ronnie Flowers John Henderson Renee Treadwell John Leavitt James Everett George Keely Mark Terry Vida Simpson, Co-Coordinator Geneva Baker

incidents were added to the Winkler County Accident Log during the first quarter.

From January 1 to March 31, 2014, there were five (5) county incidents reported. The following

| Filed With Workers | Injury | Medical Treatment | Lost Time |
|-----------------------|-------------------------|----------------------|--------------|
| Comp | | | |
| Insurance | | | |
| Yes | Arm-Left – Bite/Sting | Rural Health Clinic | 2 hours |
| Yes | Eye-Right – Eye Injury | Rural Health Clinic | 35 minutes |
| Yes | Wrist-Left – Other | Rural Health Clinic | None |
| Winkler Co | ounty Memorial Hospital | | |
| Yes | Brain - Death | WCMH Emer. Room | None |
| Yes | Mouth - Blood | WCMH Emer Room | None |

Safety training given for the first quarter from January 1 to March 31, 2014:

Training presentation given: Pipeline Safety - March 20, 2014

16 employees attended

| | | | | | | | | WINNERS CODE | MINNERS COOK I TOOS INTORMATION | |
|---------------------|-------------|----------------------------|--------|---------|---|----------------|----------------|--------------|----------------------------------|--|
| 2014 1st Quarter | | | | | | | | | | |
| | Date of 1st | | | | | - | _ | | | |
| <u>e</u> | Report | ō | STATUS | TOTPD | REMRES | TOTING | BODY PART DESC | NATURE DESC | CAUSE DESC | SOURCE DESC |
| 4690006 | 1/24/2014 | 1/23/2014 Closed | Closed | • | 5 | · \$2 | Brain | Death | Other/No Special Event | Delivering meals, felt iii, brought to ER, airlifted to another hospital where she died. |
| 4694031 | 2/5/2014 | 2/4/2014 Open | Open | | \$ 500.00 | 00.003 \$ 00 | O Mouth | Blood | Exposure to - Other | Observing wound irrigation when patient's body fluid and blood spurted into her mouth. |
| 4713728 | 2/19/2014 | 2/12/2014 Open | Open | | \$ 2,050,00 | 00'020'Z \$ 00 | 0 Arm - Left | Bite/Sting | Bite/Sting Animal, Insect, Human | Training K9 Mako, commanded him to lay down, he refused, pulled leash, he nipped my forearm. |
| 4712793 | 2/25/2014 | 2/25/2014 2/24/2014 Closed | Closed | | | 69 | Eye - Right | Eye Injury | Foreign substance - eye | While grinding stone, particles of stone or dust entered right eye |
| 4713728 | 3/5/2014 | 2/28/2014 Open | Open | 9.00 | \$ 991.00 | X 1,000.00 | 0 Wrist - Left | Other | Other/No Special Event | Operating hand electric drill and twisted left wrist. Very minor rotation. No swelling, pain was gone next day |
| | | | | , G | ** | · 89 | | | | |
| | | | | , 43 | • | * | | | | |
| <u></u> | | | | | S | | | | | |
| | | | | | | | | | | |
| | | | TOTALS | 80 | 9.00 \$ 3,541.00 | 10 (\$3,550.0C | 同 | | | |
| | | | | | | | | | | |

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04/01/2014 19:46:36

Texas Association of Counties Risk Mgmt. Pool

TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL - 31989

| Incured injuried Recovery Dustanding Outstanding Risk R | 0.00 0.00 | 0:00 | 0.00 0.00 0.00 | 0.00 | 0.00 0.00 | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 00.0 | | 0.00 1,000.00 0.00 | 991.00 | 0.00 |
|--|---|-----------|-------------------------------------|------------------------------|-----------|----------------|----------------|---------|----------------|----------------------------|-----------------------|---------|
| CATENATE INDUCED PARTY OF THE P | 0.00 | 0.00 | 00.0 | | 0.00 | 0.00 | 0.00 | | | 300,00 | 291.00 | |
| neured houred Oustanding | 0.00 | 0.00 | 0.00 | | 00.00 | 0.00 | 0.00 | V | | 00.00 | 700.007 | |
| Included Inc | 00'0 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | 0.00 | 0.00 | |
| Natura Abatony Causs | Fall, Sip or Trip | • | Caught In, Under, or Between NOC | | | | | | | Burn or Scald | Misc Causes NOC | |
| Location Cocupation Subvogation | WINKLER COUNTY PUBLIC WORKS PARKS | Parks | No | | | | | | WINKLER COUNTY | EMERGENCY FMT PARAMEDIC | NO. | |
| Status Date of Loss 1 ast Closed 014 | Closed | 2/24/2014 | 3/13/2014 | Claims | | | | | (| Upen 2/28/2014 | | |
| Prior Claim Number Claimant Name Description Date of Loss: 2014 Status: Closed 4712793 | | | entered right ey. | Totals for Closed - 1 Claims | | | Chatter Once | 4713728 | ,00001 | 1,28804 | WAS GONE NEXT DAY: | 4702228 |

20 04-14-2014





TEXAS ASSOCIATION OF COUNTIES RISK

Texas Association of Counties Risk Mgmt. Pool

MANAGEMENT POOL - 31989

| Subrogation | Incured Recovery | Net locurred | RISK FI | 00.0 | 2,050.00 | 0.00 | 0.00 | 0.00 | 3,050.00 | 0.00 | 0.00 | 0.00 | 3,050.00 | 00.00 |
|-------------------|--------------------|--|-------------------------------------|---------------|-----------|--|----------------------------|----------|-----------|---------------|-----------------------------|---------------|-----------|---------------|
| TOTAL | Incurred | Pad | Outstanding | 2,050.00 | 0.00 | 2,050.00 | | 3,050.00 | 9.00 | 3,041.00 | | 3,050.00 | 9.00 | 3,041.00 |
| LEGAL | Incurred | 70 70 A 10 | Outstanding | 00.00 | 00.00 | 0.00 | | 00.00 | 0.00 | 00.0 | | 0.00 | 00.00 | 00.00 |
| EXPENSE | | PEA | Outstanding Outstanding Outstanding | 300.00 | 00.00 | 300.00 | | 600.00 | 9.00 | 591.00 | | 00.009 | 9.00 | 591.00 |
| INDEMNITY MEDICAL | Incurred | Paid | Outstanding | 0.00 1,750.00 | 0.00 | 1,750.00 | | 2,450.00 | 00.0 00.0 | 0.00 2,450.00 | | 0.00 2,450.00 | 0.00 0.00 | 0.00 2,450.00 |
| NOEWILK | Incurred | 10 Page 10 Pag | A Cutstanding | 00'0 | 0.00 | d By 0.00 | | 0.00 | 00.0 | 0.00 | | 0.00 | 0.00 | 00.0 |
| | Mature Nature | Aratomy | TY CAUSE CALLES | Burn or Scald | | Struck or Injured By Animal or Insect | | | | | | | | |
| | Location | | Subrogation ** WINKLER COUNT | SHERIFF | SHERRIFF | o <mark>N</mark> | | | | | | | | |
| | Status | | . Last Closed | Open | 2/12/2014 | | laims | | | | alims | | | |
| Claim Number | Prior Claim Number | Claimant Name | Description | | ļ | D MY LEFT FOREARM. | Totals for Open - 2 Claims | | | | Totals for 2014 * 3. Claims | | | |

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Texas Association of Counties Risk Mgmt. Pool 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Worker's Compensation Loss Run 500,00 0.00 0.00 500.00 0.00 00.0 0.00 0.00 0.00 0.00 Pald 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Paid 0.00 0.00 500.00 0.00 0.00 500.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Outstanding Occupational Disease Absorption, Ingestion or Inhalation NOC Misc Causes NOC Burn or Scald Misc Causes TEXAS ASSOCIATION OF COUNTIES RISK Page 1 of 140 MEMORIAL HOSPITAL HOSPITAL NURSING HOSPITAL HOSPITAL FOOD SERVICE REGISTERED NURSE WINKLER COUNTY WINKLER COUNTY DIETARY COOK MEMORIAL Location Occupation Subrigation MANAGEMENT POOL - 31989 2 ŝ Status Date of Loss Last Closed 3/20/2014 1/23/2014 2/4/2014 Closed Open otals for Closed - 1 Claims Date of Los \$:. 2014 Claim Number Prior Claim Number Claiman (Varie Description Status: Closed TED INTO HER MOUTH FTED OUT TO Status: Open 04/01/2014 19:47:38 ANOTHE 4690006 4694031 127581



Worker's Compensation Loss Run

Texas Association of Counties Risk Mgmt. Pool

TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL - 31989

| Subrogation Recovery Net Incurred | 0.00 | 0.00 | 500.00 | 0.00 | 00.00 | 0.00 | 200.00 | 0.00 |
|--|----------------------------|--------|--------|--------|----------------------------|---------------------------------------|--------|--------|
| Poursarding | | 200.00 | 0.00 | 500.00 | | 200.00 | 00.0 | 200.00 |
| neured Incured | | 0.00 | 0.00 | 00.0 | | 0.00 | 00.00 | 0.00 |
| EXPENSE incurred Paid | | 0.00 | 0.00 | 00.00 | | 0.00 | 0.00 | 0.00 |
| MEDICAL Incurred | | 200.00 | 0.00 | 200.00 | | 200.00 | 0.00 | |
| INDEMNITY Incurred | | 00.0 | 00.0 | 0.00 | | 0.00 | 0.00 | 0.00 |
| Location Nature See Occupation Substitution Cause Cause Substitution | | | | | | · · · · · · · · · · · · · · · · · · · | | |
| Claim Number Status. Prioc Claim Anniber Status. Claimant Name | Totals for Open - 1 Claims | | | | Totals for 2014 - 2 Claims | The second second | | |

04/01/2014 19:47:38

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WINKLER COUNTY TRAINING DOCUMENTATION

TITLE OF TRAINING: PIPELINE SAFETY Pecos, Texas March 20, 2014

| A T | ייו גייי | A B T/ | T D | ООТ | מידי |
|-------|---------------------|--------|-----|-----|------|
| A_1 | $\Gamma E N \Gamma$ | MINU | E K | 051 | LK |

| PRINTED NAME SIGNATURE |
|---|
| 15/1/1/Stevens Siller Ithum |
| 2. Rannic Flowers Rannie Flower |
| 3. Mark Terry Mach Leur |
| 4. RAULMIARA Daw on fora |
| 5. Pote Velasoner Poto Velenny |
| 6. Charles Brains Charles Eggres |
| 7. Juan Armendaria Son le |
| 8. Ray Long Fill |
| 9. Robbie Wilt Let Wy |
| 10. Charles War I m. coby |
| 11. Gerry Wolf Churcy |
| 12 Robert White Robert White |
| 13. Racy Bio Stamo inte Sac Bustagnores |
| 14. |
| 15. PETEF. GARCH Retof Dan |
| 16. DON E. KATKA On Etaphen |
| 17. |
| 18. |
| 19. |
| 26. |

A motion was made by Commissioner Stevens and seconded by Commissioner Wolf to approve payment in the amount of \$3,510.00 to Diamond A Ranch for caliche for County Road 306 (\$3,445.00) and County Road 403 (\$65.00) from budgeted lateral road funds; which motion became an order of the Court upon the following vote:

Ayes:

Commissioners Stevens, Wolf, Neal and Thompson

Noes:

None

A motion was made by Commissioner Thompson and seconded by Commissioner Neal to approve payment in the amount of \$3,927.15 to Petro Communications for radio installations at Winkler County Sheriff's Office from budgeted funds; which motion became an order of the Court upon the following vote:

Ayes:

Commissioners Stevens, Wolf, Neal and Thompson

Noes:

None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve park project claims against the County and pay as per list of vouchers submitted; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve payroll; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to approve the following line item adjustment(s):

WINKLER COUNTY LINE ITEM ADJUSTMENTS APRIL 14, 2014

NON DESIGNATED EXPENSE

10-230-080 CAPITAL EXPENDITURES \$ 177.00

10-212-090 MAINTENANCE \$ 177.00

AMD-MAINTENANCE TO CAPITAL EXPENDITURES FOR KUBOTA MOWER APPROVED 3/24/14

COUNTY SHERIFF

10-404-060 MILEAGE REIMB SHERIFF \$ 300.00

10-404-056 GASOLINE EXPENSE \$ 300.00

AMD-GASOLINE EXPENSE TO MILEAGE REIMB SHERIFF

NONDESIGNATED

10-230-080 CAPITAL EXPENDITURES \$ 5,474.00

10-230-083 CONTINGENCY \$ 5,474.00

AMD-CONTINGENCY TO CAPITAL EXPENDITURES

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to approve the following budget amendment(s):

WINKLER COUNTY BUDGET AMMENDMENTS APRIL 14, 2014

PROBATION EVALUATION

52-223-130 SUPPLIES \$ 3,030.00 52-104-209 FEES \$ 3,030.00

TO AMMEND PROBATION EVALUATION BUDGET

GOLF COURSE

10-213-090 MAINTENANCE \$ 1,900.00 10-104-226 TRANSFER FROM RESERVES \$ 1,900.00

TO RECORD REVENUE AND EXPENSE FOR TRAILER FOR GOLF COURSE FROM COMMITTED FUNDS

which motion became an order of the Court upon the following vote:

25 04-14-2014

Commissioners Stevens, Wolf, Neal and Thompson Ayes:

Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to receive the following Monthly Reports from County Officials of fees earned and collected for the month of March, 2014;

MONTHLY REPORTS

| For the Month of | March | 2014 | | | |
|--|--|-------|---|------------------------------|-------------|
| Tommy Duckworth, Co Attorney Fee | - 14 Hot Check 4-4-1 | 4 | Date Received | Amount \$50.00 \$75.00 | |
| Bonnie Leck, County Judge | | | | <u> </u> | |
| Minerva Soltero, Tax Assessor | 4-11-14 | | \$\frac{\fin}}}}}}}}}}{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac}{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac{\frac}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}} | 6945.16 | |
| Shethelia Reed, County Clerk | 4-1-14 | | D | 26, 111.15 | |
| Glenda Mixon, JP Precinct #2 | 3.26.14 | | | \$ 981.00 | |
| Sherry Terry, District Clerk | 4-1-14 | | <u> </u> | 3250,54 | |
| DeLynn Trammell, JP Precinct #1 | 3.31-14 | | | <u>\$8252.50</u> | |
| George Keely, Sheriff | 4.3.14 | | | \$ 3150.16 | _ |
| Eric DeAnda, Probation | | | | <u>-</u> | |
| Billy Stevens, Commissioner Precinct #1 | | | | | |
| Robbie Wolf, Commissioner Precinct #2 | | | | | _ |
| Randy Neal, Commissioner Precinct #3 | | | | | _ |
| Billy Ray Thompson, Commissioner Precinc | ct #4 | | | | |
| Jeanna Willhelm, Auditor Investment | was a second sec | | | | |
| Eulonda Everest, Treasurer | | | | | |
| Lee Wilson, Constable Pct # 2 | | | ~ | | |
| Richard Crow, Constable Pct #1 For Fu | b 2014 3 | 26-14 | <u> </u> | | _ |
| For N | Vax 2014 4- | 2-14 | 4) | | |

which motion became an order of the Court upon the following vote:

Ayes:

Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to examine and approve bills over \$500.00 and place in line for payment; which motion became an order of the Court upon the following vote:

Commissioners Stevens, Wolf, Neal and Thompson Ayes:

Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to approve claims against the County and pay as per list of vouchers submitted; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

The Court took at short recess at 9:45 o'clock A, M. and then returned to the agenda.

At 10:30 o'clock A.M., the Court entered into Executive Session in accordance with Section 551.071, Government Code, V.T.C.A., to consult with counsel concerning pending litigation regarding Federal Insurance Company. The Court returned to open session at 10:45 o'clock A. M. with the following action being taken:

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to accept settlement offer in the amount of \$250,000.00 in Cause No. 16,394 in the 109th Judicial District Court of Winkler County, Texas, Winkler County vs. Federal Insurance Co., et al; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

At 10:50 o'clock A.M., the Court entered into Executive Session in accordance with Section 551.074, Government Code, V.T.C.A., to discuss appointment of Architect for Winkler County Rural Health Clinic project. The Court returned to open session at 11:30 o'clock A. M. with the following action being taken:

A motion was made by Commissioner Neal and seconded by Commissioner Thompson to select Level 5 Architecture, LLC, based on qualifications, as architect for County for Winkler County Rural Health Clinic project at a fee of ten percent (10%) of project budget, pending approval of Agreement between Owner and Architect; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Neal and Thompson

Noes: None

A motion was made by Commissioner Neal and seconded by Commissioner Stevens to adjourn the meeting; which motion became an order of the Court upon the following vote:

| Ayes: Noes: | | Commissioners Ster None | vens, | Wolf, Neal a | nd Thompson | | |
|----------------|------|----------------------------|-------|--------------|-------------|------|----|
| | MINU | TES approved the_ | | _day of | | , 20 | .• |
| | | | COUN | NTY CLERK | | | - |